

Wednesday 23rd September 2026

Dear Parents and Carers,

Armadale Academy – P7 Transition Arrangements, 2026 – 2027

As your child has moved into P7 you will have undoubtedly started to think about their next steps onto secondary school. I would like to introduce myself as the Depute Head Teacher responsible for the P7 Transition at Armadale Academy and to share a few key dates for transition activities.

On **Thursday 15th October** we also have a **REACH for your Future/ P7 Open Evening** between **4.30pm and 6pm**. There will be an opportunity to explore our building through a tour of classrooms, departments and facilities. Please bring your child to the event. All P7 parents and families are requested to come to the Assembly Hall at **4.30pm** for a presentation about the P7 Transition process.

In addition to this, I would like to inform you that all P7 students are invited to attend Armadale Academy for a half day visit before Christmas. The visit aims to support students in familiarising themselves within our school environment. During these visits students will have the opportunity to meet myself, S6 School Captains and the Heads of House. They will also spend time in the Social Areas. Your child should report to their primary school as normal and will then travel to Armadale Academy with their classroom teacher.

The dates for each school are as follows:

Primary School	Date	Start Time	Finish Time
Armadale	2/10/26	9.30am	11.30am
Blackridge	9/10/26	9.30am	11.30am
Eastertoun	16/10/26	9.30am	11.30am
Southdale	30/10/26	9.30am	11.30am
Windyknowe	13/11/26	9.30am	11.30am

We have arranged a P7 Transition Enterprise Day for **Thursday 11th March 2027** where P7 students get to work with students from other Primaries on an Enterprise competition run by our partner Matt Stewart from Entrepreneur Me. This will be a full day event.

During **March and April 2027** I will also arrange visits to all Cluster Primaries to meet directly with P7 classes and for members of the Student Support Team to meet with P7 Teachers. Dates for these will be confirmed in due course.

There will be a P7 information evening on **Wednesday 2nd June** between **6pm and 7pm** in the Assembly Hall at Armadale Academy where Student Support Staff will talk through their role as Key Adults and we hope to share class information. Please note this event is aimed at Parents and Carers only.

Our three-day transition is planned for **Wednesday 9th June through to Friday 11th June 2027**. This is when students will be placed in registration groups and can follow parts of their timetable as well as taking part in team building activities. This will also be an opportunity for parents and carers to attend the school for a uniform fitting evening.

We have already started our enhanced transition for those students who would benefit from more support as they move from Primary 7 to S1. Please speak to your child's teachers if you wish to be referred to our Successful Start enhanced transition programme which runs on Tuesdays, Wednesdays and Thursdays between 4pm and 5pm for a six week block. If your child has been identified as part of the CAST (Cluster Assessment Support Transition) process, I will be arranging meetings with Primary colleagues before Christmas.

I appreciate the transition from Primary to Secondary can be both an exciting and anxious time. I hope you will be able to join me on **Thursday 15th October at 4.30pm** and I look forward to meeting you all there.

If you have any questions regarding Primary 7 transition, please do not hesitate to contact me. I have enclosed a summary of the key dates outlined in this letter for your information.

Yours Sincerely

Jennifer M. McGee

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Depute Head Teacher

Month	Key Dates / Times	Activity / Event	Location
October 2026	Friday 2nd October 9.30am – 11.30am	Armada Primary School half day visit	Armada Academy
October 2026	Friday 9th November 9.30am – 11.30am	Blackridge Primary School half day visit	Armada Academy
October 2026	Thursday 15 th October – 4.30pm – 6pm – P7 Parents to attend the Assembly Hall at 4.30pm	P7 Open Evening	Armada Academy
October 2026	Friday 16th November 9.30am – 11.30am	Eastertoun Primary School half day visit	Armada Academy
October 2026	Friday 30 th October 9.30am – 11.30am	Southdale Primary School half day visit	Armada Academy
November 2026	Friday 13 th November 9.30am – 11.30am	Windyknowe Primary School half day visit	Armada Academy
March 2027	Thursday 11 th March – Full Day	P7 Enterprise Day	Armada Academy
March / April 2027	TBC	Visits to P7 Classes	Primary Schools
June 2027	Wednesday 2 nd June 2027 6pm – 7pm	P7 Information Evening	Armada Academy
June 2027	Wednesday 9 th June - Friday 11 th June 2026	P7 Transition	Armada Academy
August 2027	Wednesday 18 th August 2027 – 8.35am	First day of S1	Armada Academy